

Fact Sheet Incoming Exchange

Postal address THWS Würzburg

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Postal address THWS Schweinfurt

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Founded in 1971, the Technical University of Applied Sciences Würzburg-Schweinfurt (THWS) spans across three campuses: two in Bavaria, located in Würzburg and Schweinfurt, and an additional campus in Amman, Jordan.

Offering over 40 bachelor's and master's degree programmes, our university prioritizes hands-on education with a strong international focus. With a student body exceeding 9,300, including approximately 2,500 international students, and boasting a faculty of around 230 professors, THWS stands as one of Bavaria's largest universities of applied sciences, nurturing a dynamic and globally-minded academic environment.

Academic Calendar [\(more details\)](#)

The academic year at THWS is divided in two semesters:

Winter semester

Orientation days for new international students:

second half of September

Semester duration:

1 October – 14 March

Lecture period:

October – January

Examination period:

ca. 25. January – 16. February, directly after the lecture period

Winter holidays:

16. February – 14. March
(no lectures, exchange students can leave)

Summer semester

Orientation days for new international students:

beginning of March

Semester duration:

15 March – 30 September

Lecture period:

March – Early July

Examination period:

ca. 9. July – 31. July, directly after the lecture period

Summer holidays:

1. August – 30. September
(no lectures, exchange students can leave)

Student Nominations and Applications

Period for student nomination by home university / Nomination deadline:

- For summer semester:
15 September – 15 November
- For winter semester:
1 March – 1 May

How to nominate students:

Nomination via email to welcome@thws.de.

Required information:

- Name
- E-mail address
- Study programme
- Duration (1 or 2 semesters)

Period for online application by students / application deadline:

- For summer semester:
15 September – 1 December
- For winter semester:
1 March – 15 May

Student withdrawal policy

Since exchange students have to sign a binding rental contract in order to secure an accommodation in a dormitory for the study stay in Germany, in case of withdrawal it is recommended to cancel the study stay at THWS before accepting the rental contract. Students have to inform THWS by email to: welcome@thws.de.

Student Nominations and Applications

How to apply from a partner university:

Students from partner universities should first

1. contact their home university and **express the wish** to spend one or two semesters at THWS and pass through an internal selection procedure.
2. The home university should **send a nomination email** to THWS within the nomination period (see deadline above) with name of the student, student email address for contact, indicate the **duration of stay** (one or two semesters) at THWS and which study programme the nominated student should be enrolled at THWS.
3. Nominated students will **receive an email** from THWS with information about the further steps within a few days.
4. Students have to apply via our MoveON portal.

A complete overview on the application process is available on our [website](#).



How to apply as a free mover:

Application as a free mover: students from non-partner universities can apply as free movers in order to spend a semester at THWS by sending an email to the International office at THWS: welcome@thws.de within the nomination period (see deadline above).

Eligibility:

Students in Bachelor study programmes are eligible.

Master students are also eligible but there are restrictions for some master programmes at THWS. Each case of master student nomination has to be clarified individually between the coordinators of the partner universities.

Language requirement:

B2 level in German is required for attending classes with German as language of instruction.
B2 level in English is required for attending classes with English as language of instruction.
THWS accepts any language certificates.

Application documents:

There is a small list of documents that exchange students have to upload in the THWS application portal for their exchange study stay at THWS. The full list is available on our [website](#).



Courses at THWS

Study programmes in English and German:

A full list of study programmes offered at THWS in English and German is available [here](#).



German language courses at THWS:

During the semester, THWS provides German language courses for exchange students free of charge. However, these free courses are only A1 and A2 level in Schweinfurt and A1 and A1.2 level in Würzburg. In case exchange students are interested in courses higher than A2, they are free to attend the paid courses offered by the Center for Language Proficiency at THWS (Campus Sprache). More information will be provided by the International Office.

Advisor International Student Support, Contact for nominations

Aylin Chaban, Room T.0.04
Tiepolostraße 6, Würzburg
Phone: +49 9721 940-8569
E-Mail: welcome@thws.de

Advisor International Incoming Mobility, Contact for nominations

Claudia Wilkenshoff, Room T.0.04
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E-Mail: welcome@thws.de

Contact persons for Learning

Agreements: The website with the contact persons for the Learning Agreement is currently under construction and will be available soon. Until then, please contact the International Office.

Finances

Living costs:

Information about the living costs of a semester stay at THWS are provided on our [website](#).



Semester contribution fee at THWS:

There are no tuition fees at THWS. However, enrolled students are required to pay the so-called **semester contribution fee** which allows students the use the public transport for free during the whole semester, price reduction at the student canteen etc. All exchange students have to pay this contribution fee. The amount is ca. 160 Euro per semester for students at THWS in the city of Würzburg and ca. 115 Euro for students at THWS in the city of Schweinfurt. Information how to pay the fee from abroad will be sent to the nominated students by the THWS International office.

Housing:

THWS aims to secure dormitory accommodation for exchange students through Studentenwerk. Application details and deadlines are sent via email. Apply by 15 June (winter semester) or 15 January (summer semester) to receive an offer. Exchange students must manage their own housing search. Note: Students in Würzburg pay 1.950 to 2.390 Euro upfront for six months' rent; in Schweinfurt, it's about 1.346 Euro for three months. Visit Studentenwerk's website for dormitory images.



Visa:

Please check the visa requirements for your country and get informed if you have to apply for a student visa:

<https://www.study-in-germany.de/en/plan-your-studies/requirements/visa/>



Health Insurance:

Exchange students in Germany must have health insurance, as it's mandatory by law. EU students can use the EHIC to waive German insurance. THWS advises non-EU students to get German health insurance for full medical coverage. More details provided post-application. Non-EU students can purchase German health insurance before arrival, costing about €120 per month*. *subject to change

Student Support:

There are various services and advisers for students and staff at THWS.

For counselling services, the [THWS Academic Advisory Service](#) offers general counsel to all persons. For counselling about physical, psychological or social health students can contact [THWS Student Health Management](#). The [IT Service Centre](#), the [library](#) and the [Media Centre](#) are available to help students with anything related to media production..

Further information about student support can be found [here](#).



Accessibility at THWS and counselling for students with chronic illness or disability:

Counselling for students with chronic illness or disability is available by contacting the Officer for Chronically Ill and Disabled Students, the Academic Advisory Service, and the respective programme advisors. THWS students, including exchange students, may also use the services provided by University of Würzburg and their Contact and Information Point for Students with Disabilities and Chronic Illnesses (KIS).

A full list of resources is available on [our website](#).

A list of all THWS buildings and their accessibility, including locations of elevators and accessible bathrooms, is available [on the THWS website](#).

