

INFORMATION FACTSHEET FOR INCOMING STUDENT EXCHANGE

AUTUMN 2024 / SPRING 2025

INSTITUTIONAL INFORMATION

Name of institution	UiT The Arctic University of Norway (UiT) Erasmus code : N TROMS 001 EUC nr. 1519312 PIC 999 874 643 OID E10208921
Campuses	Alta, Bardufoss, Bodø, Hammerfest, Harstad, Kabelvåg, Kirkenes, Narvik, Mo I Rana and Svalbard, Tromsø: Studiesteder UiT
Office in charge of international cooperation and mobility	International Cooperation Section Research, Education and Communication Division
Postal address	International Cooperation Section UiT The Arctic University of Norway PO Box 6050 Langnes N-9037 Tromsø Norway
Email	mobility@uit.no
Telephone	+47 77 64 40 00 (switchboard)

ACADEMIC CALENDAR

Autumn semester	Mid-August to mid-December
Spring semester	Early January to mid-June
Summer semester	Not applicable
Website:	Academic Calendar UiT

COURSE-BASED STUDENTS: NOMINATION AND APPLICATION PROCESS

1- ONLINE NOMINATION - COURSE-BASED STUDENTS	
NOMINATION DATES	
AUTUMN SEMESTER	SPRING SEMESTER
- Nomination start: 15 MARCH - Deadline: 15 APRIL	- Nomination start: 15 SEPTEMBER - Deadline: 15 OCTOBER
Nomination procedures Online Nomination Web ("Nominasjonsweb")	- Requesting access to the Nomination Web: Requesting access to the Nomination Web: Partner Institutions UiT - Log in to the Online Nomination Web: Log in - Nomination (fsweb.no) - Choose relevant agreement in the Nomination Web, i.e. Host Department at UiT and Exchange Programme - Nominate your student(s) More information about the nomination procedures: For Partners Institutions: Nomination Web for Incoming Exchange Students UiT

2- ONLINE APPLICATION – COURSE-BASED STUDENTS

APPLICATION DATES

AUTUMN SEMESTER		SPRING SEMESTER	
- Application start: 15 MARCH - Application deadline: 30 APRIL		- Application start: 15 SEPTEMBER - Application deadline: 31 OCTOBER	
Application procedures Online Application Web ("Søknadsweb")		- Nomination by home university - Nominated students must meet the eligibility requirements: Incoming exchange students: eligibility requirements UiT - Following nomination by home Institution, students will be sent an invitation email with instructions on how to complete an online application form on this website: Incoming exchange students: How to register your application UiT - Required documents: Transcript of records in English, Norwegian, Swedish, or Danish; Passport/EU ID Card; CV and signed Application Form.	
Language proficiency requirements		Students must have a good command of English language at B2 or C1 level according to the Common European Framework of Reference for Languages (CEFR): Language proficiency requirements	
Online Learning Agreement (OLA) for Erasmus+ students		Erasmus+ students can send their Online Learning Agreement (OLA) to UiT after they have been accepted to the course selection, and preferably after their arrival to Norway.	

3- COURSE CATALOGUE

PUBLICATION DATES

AUTUMN SEMESTER 15 MARCH		SPRING SEMESTER 15 SEPTEMBER	
How to select courses	Erasmus+ students	Students must meet the requirements for each course and select most of the courses from within their subject field/degree and their host Erasmus+ Department at UiT	
	Non-Erasmus+ (bilateral, Nordplus & North2North) students	Students must meet the requirements for each course and select most of the courses from within their subject field/degree.	
	Project-/scholarship-based students	Students/nominator must contact the Project Coordinator at UiT to identify the courses that the students are going to take during their exchange stay at UiT.	
	UNIS students	Please visit UNIS website: UNIS - The university centre in Svalbard	
Campus and course selection	Students can ONLY select courses from one campus (city) per semester. It is not possible to mix courses from different campuses (cities) per semester.		
Course workload	30 ECTS is the normative workload per semester - Students can select up to 60 ECTS per semester if they meet the admission requirements for each course selected		
Course level	Bachelor's level courses: The numerical code is 1000 – 2000 Master's level courses: The numerical code is 3000 – 4000 Please note that master's level courses are only open for students with a bachelor's degree. The transcript of records of the bachelor's degree must be documented by the student during the application process.		
Course catalogue	English-taught courses: https://en.uit.no/education/courses/incoming		
	Norwegian-taught courses: https://uit.no/utdanning/emner/innreisende Please note: Courses taught in Norwegian are ONLY open for students coming from Nordic countries with Danish and Swedish language sat the most advanced level at upper secondary school and students from partner universities that have a direct bilateral agreement within the subject field of Scandinavian language and literature with the Department of Language and Culture.		
Learning Norwegian while on exchange at UiT	Level A1 (0 ECTS), Level A2 (0 ECTS), and Level B1 (0 ECTS) are open for all exchange students in Tromsø only. All exchange students can register for these		

	levels after their arrival to Tromsø. These courses take place in the afternoons and evenings. Link to more information: Norwegian language courses and programmes - Tromsø Campus UiT
Examination and grading system at UiT	- Link to more information: Exams at UiT UiT - Studying with disability: Studying with disability UiT
Ordering transcript of records	After the end of their exchange stay, exchange students can order their final transcript of records through one of the following methods: - Log in to the Student Web at UiT to order a verifiable copy of their transcript of records. - Visit any Student Service Desk on their campus to order a signed copy of their transcript of records or send an email to studieinfo@hjelp.uit.no. - Send an email to the Incoming Student Exchange Team mobility@uit.no to order a signed copy of their final transcript of records.

TRAINEESHIPS STUDENTS: NOMINATION AND APPLICATION PROCESS

1- ONLINE NOMINATION		
FACULTY OF HEALTH SCIENCES: Medicine, Pharmacy, Dentistry, Psychology, Social Education, Sport Sciences, Care Sciences (e.g. midwifery, nursing, radiography, Physiotherapy, Occupational Therapy, Elderly Care)	NOMINATION DATES: FACULTY OF HEALTH SCIENCES	
	AUTUMN SEMESTER	SPRING SEMESTER
	- Nomination start: 20 FEBRUARY - Nomination deadline: 10 MARCH	- Nomination start: 20 AUGUST - Nomination deadline: 10 SEPTEMBER
	Nomination procedures: - Requesting access to the Nomination Web: Requesting access to the Nomination Web: Partner Institutions UiT - Log in to the Online Nomination Web: Log in - Nomination (fsweb.no) - Choose relevant agreement in the Nomination Web, meaning Host Department at UiT and Exchange Programme - Nominate your student(s)	
OTHER FACULTIES	NOMINATION PERIODS: OTHER FACULTIES	
	AUTUMN SEMESTER	SPRING SEMESTER
	- Nomination start: 15 MARCH - Nomination deadline: 15 APRIL	- Nomination start: 15 SEPTEMBER - Nomination deadline: 15 OCTOBER
	Nomination procedures: - Requesting access to the Nomination Web: Requesting access to the Nomination Web: Partner Institutions UiT - Log in to the Online Nomination Web: Log in - Nomination (fsweb.no) - Choose relevant agreement in the Nomination Web, i.e. Host Department at UiT and Exchange Programme	
	Nominate your student(s)	
	Application procedures: - Nomination by home university - Nominated students must meet the eligibility requirements: Incoming exchange students: eligibility requirements UiT - Following nomination by home institution, students will be sent an invitation email with instructions on how to complete an online application form on Incoming exchange students: How to register your application UiT	

	Required documents are: Transcript of records in English, Norwegian, Swedish, or Danish; Passport/EU ID Card; CV and signed Application Form.	
2- NON-ONLINE NOMINATION/APPLICATION		
Guest Erasmus+ Traineeship	APPLICATION PERIODS	
	AUTUMN SEMESTER - Application start 15 MARCH - Application deadline 1 SEPTEMBER	SPRING SEMESTER - Application start 15 SEPTEMBER - Application deadline 1 FEBRUARY
	Application procedures: - The trainee must be a student and enrolled in an EU university participating in the Erasmus+ programme - The trainee must meet the general eligibility requirements: Incoming Guest Traineeship Students: How to apply for traineeship UiT - The trainee must apply through an application form available on this website: Application Form for Guest Erasmus+ Traineeships UiT	

ARRIVAL AND LIVING IN NORWAY

Visa/immigration requirements	Nordic citizens: If you are a Swedish, Danish, Icelandic, Finnish, or Norwegian citizen, all you need to do to live in Norway for more than six months, is to report a move to the National Registry: Tax Administration Office EU/EEA citizens: If they are going to study and live in Norway for more than three months, they must register their arrival on Students who are EU/EEA nationals - UDI Non-EU/EEA citizens: Students with citizenship from countries outside the EU/EEA zone must apply for Study Permit: Want to apply: Study permit - UDI
Accommodation	- Quota rooms available for exchange students and are administered by the Housing Office at The Norwegian Arctic Student Welfare Organisation (Samskipnaden). Housing guarantee: Available only for students with non-EU/EEA citizenship for visa purposes. How to apply: After submission of application, students must apply for a room without a delay on this website: Samskipnaden Housing Application deadlines: 31 MAY (autumn entry) and 30 NOVEMBER (spring entry) Contact: Samskipnaden Contact the Housing Office
Insurance	UiT THE ARCTIC UNIVERSITY OF NORWAY DOES NOT ISSUE OR PROVIDE ANY INSURANCE TO COVER ACCIDENT, LIABILITY, HEALTH, OR TRAVEL. Health insurance: All Incoming exchange students must have health insurance to cover medical expenses during their stay in Norway. Accident and third party liability: All international students (Incoming exchange students, joint-degree students and degree / programme students) at UiT The Arctic University of Norway must have adequate insurance coverage against theft, loss, illness, and liability before they leave home. We strongly advise you to buy travel insurance and to insure coverage of emergency travel home in the event of serious illness or any force majeure during your period of studies or traineeship at UiT. - More information about insurance and health system in Norway: Insurance & health matters - international students UiT
Fees and cost of living	Semester fee: Incoming exchange students are exempt from the payment of semester fee. Tuition fees: Incoming exchange students are exempt from the payment of tuition fees unless otherwise stipulated in the exchange agreement between UiT and the partner university. Living expenses: Approx. NOK 75 000 per semester

WELCOME AND INTEGRATION AT UiT

Orientation/Welcome Programme	Debut WEEK International: Orientation/Welcome Programme for international students: Debut WEEK International UiT
Enrolment and registration	Enrolment checklist: Checklist new students UiT
Practical matters	Student Portal: Student Portal UiT
Studying with disability	Studying with disability: Studying with disability UiT
Welfare and Inclusion	Student health, housing, life, fitness and more: Samskipnaden Norges arktiske studentsamskipnad
Erasmus Student Network	Website: ESN Tromsø Samskipnaden

CONTACTS FOR STUDENTS

Incoming Student Exchange Team Email: mobility@uit.no	For non-academic questions concerning admission, application, enrolment, orientation programme, ordering transcript of records, signing confirmation/certificate of exchange, visa requirements, language requirements, course catalogue and Learning Agreement
Departmental Coordinators Email: Incoming exchange students: ECTS and Traineeships Coordinators at the faculties UiT	- Admission requirements/prerequisites for each selected course. - Information on language of instruction for each course, schedules, examinations
Study with disability	Studying with disability: Studying with disability UiT
Welfare and Inclusion	Student health, housing, life, fitness and more: Samskipnaden Norges arktiske studentsamskipnad

OUR CAMPUSES

