

## GENERAL INFORMATION

Erasmus code	F PARIS270 – Association Léonard de Vinci
Website	<a href="https://www.devinci.fr/en/">https://www.devinci.fr/en/</a>
E-mail	Generic e-mail: <a href="mailto:ri@devinci.fr">ri@devinci.fr</a> Outgoing mobility: <a href="mailto:outgoing@devinci.fr">outgoing@devinci.fr</a> Incoming mobility: <a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>
Address:	Association Léonard de Vinci Service Relations Internationales 12 av. Léonard de Vinci 92916 Paris La Defense Cedex, FRANCE

## CONTACTS

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Outgoing Students Coordinator	Ms Katia AMAZIT Tel: +331 41 16 71 50
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Outgoing Students Coordinator	Ms Sofia MACKENZIE Tel: +331 41 16 72 02 E-mail: <a href="mailto:outgoing@devinci.fr">outgoing@devinci.fr</a>
Incoming Students & Erasmus+	Ms Alice EYRAUD Tel. +33 1 41 16 72 51
Incoming Students	Ms Inès ASTITO Tel. +33 1 41 16 72 47 E-mail: <a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>

## RECOMMENDED LANGUAGE SKILLS

Language of instruction	English or French More information: <a href="https://www.devinci.fr/en/programmes/exchange-programmes/">https://www.devinci.fr/en/programmes/exchange-programmes/</a>
Recommended language level for students	B2 (CEFR)
Recommended language level for staff	B2 (CEFR)

## STUDENTS AND STAFF WITH DISABILITIES

General Information	All buildings are accessible to students and staff with disabilities. Persons with special needs are advised to inform the International Relations Staff about the needs before arrival. Information concerning the health of students and staff is kept confidential.
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## ADMISSION FOR EXCHANGE STUDENTS

Term Dates (depend on the program)	Fal semester: End August – End December Spring semester: Early -January – Mid-May or June
Nomination deadline / application Deadline	For autumn semester and full academic year: <b>15 May</b> / 1 June For spring semester: <b>15 October</b> / 1 November
Application Documents	<ul style="list-style-type: none"> <li>• Online application form</li> <li>• Language Proficiency Report</li> <li>• ID photo</li> <li>• Transcript of records for students at the Master's level</li> </ul>
Application Instructions, Application Form	<a href="https://www.devinci.fr/en/international/exchange-students/">https://www.devinci.fr/en/international/exchange-students/</a>

## INTERNATIONAL STUDENT GUIDE

Download it here:  
<https://www.devinci.fr/en/student-life/student-guide/>

## ORIENTATION

Orientation Dates

Leonard de Vinci organizes an orientation for exchange students at the beginning of every semester

## HOUSING

General Information

Leonard de Vinci guides incoming participants in finding accommodation. Information for incoming students available on **page 21** of the student guide to download on <https://www.devinci.fr/en/student-life/student-guide/>

We have our own housing platform entirely dedicated on helping students to find a rental in Paris area on: <http://housing.devinci.fr/en>

## INSURANCE

General Information

Leonard de Vinci guides incoming and outgoing mobile participants in obtaining insurance cover. Incoming students are responsible for making sure that s/he has an appropriate insurance cover during the exchange period.

Information about insurance available on **page 26** of the student guide to download on <https://www.devinci.fr/en/student-life/student-guide/>

## VISA

General Information

Leonard de Vinci provides assistance in obtaining visa for incoming participants. Info for incoming students available on **page 20** of the student guide to download on <https://www.devinci.fr/en/student-life/student-guide/>

## ACADEMICS

Course list and academic calendar  
(course descriptions sent upon request)

Devinci Group:

<https://www.devinci.fr/en/programmes/exchange-programmes/>

EMLV: <https://www.emlv.fr/en/programmes/exchange-programmes/>

ESILV: <https://www.esilv.fr/en/programmes/exchange-programmes/>

Grading system

Info for incoming students available on **page 14** of the student guide to download on <https://www.devinci.fr/en/student-life/student-guide/>

Course enrolment period

Fall semester: June  
Spring semester:  
November

Transcript of Records

A Transcript of Records will be issued by Leonard de Vinci no later than five weeks after the assessment period has finished.

## EVENTS 2020-21

STUDY ABROAD FAIR  
INTERNATIONAL WEEK

NOVEMBER 2020  
MARCH 2021