



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

Institutional Information Sheet Spring 2022

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International Student Services contacts:

Primary contact for all types of inquiry: international.advisor@unicatt.it. Students are invited to contact the office via this e-mail address to make general inquiries regarding the planning of their study period abroad.

Staff	Service	Contact details
Margherita Pasquini	Partner relations management	margherita.pasquini@unicatt.it
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Office hours: from Monday to Friday 9.30AM – 12.30PM. Afternoon: 2.00PM – 5.00PM.

Instructions if contact person is not available:

Central Office: 02.7234.5114 (from 9.00AM to 5.00PM, Mon-Fri)

At the moment due to the COVID-19 pandemic, the office is closed for in-person services. Students may ask for a one-on-one online meeting by requesting an appointment via email to: international.advisor@unicatt.it

Instructions and contact information in case of emergency only occurring outside of business hours:

Emergency mobile phone: Léa Dominique Senn +39.3316222874 (for partners only)

OFFICIAL ARRIVAL DATE

IMPORTANT NOTICE:

Cattolica's expectation is to host students in-person in the Spring, while offering classes contemporaneously in-person (at reduced classroom capacity) and online (hybrid mode).

Starting Date of the 2022 Spring Semester	
Arrival date 1:	28 January 2022
Orientation event 1:	31 January - 1 February 2022 - for students enrolled in Pre-session intensive Italian language course ONLY + Study Abroad Impact Lab
Arrival date 2:	14 February 2022

Orientation event 2:	15-16 -17 February 2022
	IMPORTANT NOTE: Students enrolled in the UCSC Academic Curriculum courses in English under the Faculty of Economics must arrive in Milan by 6 January 2022 since classes will start on 10 January 2022 and attend the info-session on 7 January 2022.

ACADEMICS

Students can choose to build their own semester of study by selecting courses from two curricula:

- UCSC University Academic Curriculum
- UCSC International Curriculum.

Before applying participants should be aware of the requirements, these can be found at the following link:

<https://international.unicatt.it/ucscinternational-course-details-programme-overview>

Note that applicants for UCSC coursework in Italian must provide an Italian Language Proficiency Report indicating a minimum proficiency level of B2. Applicants will have access to the form upon application. The form needs to be filled both by the student and an Italian language instructor and be attached to the application online. Applicants that cannot provide the Italian Language Proficiency Report upon application or those who, upon application, do not meet the proficiency level of B2 are required to enrol in Pre-session intensive and/or Semester Italian Language Course.

Note that applicants for UCSC coursework in English who are non-native speakers must provide evidence of B2 or equivalent English language proficiency. Example of minimum requirements: TOEFL iBT 79, IELTS 6, Cambridge B2 First (FCE), or comparable certification. An English Language Proficiency Report is not required if a student has successfully completed a degree programme taught in English; or is currently studying in English at his/her home institution.

NOTE: Due to the pandemic Università Cattolica will be accepting test results from Duolingo (<https://englishtest.duolingo.com/>) for the academic year 2021/22.

Cattolica may still have campus access restrictions in place and will thus offer courses both contemporaneously online and on-campus (students may have to rotate between online and in-class lectures should class-room capacity be reduced).

All students coming to Cattolica for the 2022 Spring Semester will be expected to follow all protocols that might be in place, as any other student, and adhere to any restriction with regard to in-person class attendance and campus access. This could imply that on some days, students will be allowed to access classes and university services in-person, while on others they will may be required to follow class remotely.

Access days to campus services will be assigned automatically. Students will be able to know what days they can access campus services and class via the iCatt App. International student advisors will inform and brief the students on the use of the iCatt App during the Orientation event, which may be held online.

UCSC UNIVERSITY ACADEMIC CURRICULUM & UCSC INTERNATIONAL CURRICULUM

<https://international.unicatt.it/ucscinternational-exchange-program-in-milan-ucsc-international-curriculum>

UCSC UNIVERSITY ACADEMIC CURRICULUM

<https://international.unicatt.it/ucscinternational-course-details-ucsc-academic-curriculum>

Starting Dates: Some Faculties may have different start dates for Spring semester. Always check the UCSC Academic Calendar at this page: https://international.unicatt.it/ucscinternational-Calendar_21_22_UCSC%20Academic%20Curriculum.pdf

Notably:

1. The Faculty of Economics (Undergraduate and Graduate degrees) runs on a Quarter System. Hence, please do take note of the following course schedule:

- Quarter 1: mid-September – mid-December (Including mid-term and final exams)
- Quarter 2: beginning of January – beginning of April (Including mid-term and final exams)
- Quarter 3: beginning of April – End of July (Including mid-term and final exams)

If your students choose courses belonging to Quarter 2, which falls between the first and second semester, they will be required to follow classes from January and they will have to attend a dedicated info-session which will be scheduled on 7 January 2022.

2. Courses belonging to the School of Banking, Insurance and Finance and the Interfaculty: Economics + Banking, Insurance and Finance will start on 7 February 2022

Academic Notes

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution's policies and procedures regarding this matter.

UCSC University Academic Curriculum:

- Students will be allowed to take classes from LAUREA TRIENNALE and LAUREA MAGISTRALE
- Students will be allowed to take classes from all Faculties/Departments
- Note that the Faculty of Law offers mostly year-long courses
- Students are advised to enrol in the Italian language course since most classes and exams are totally run in Italian
- Students will not have to register for courses prior to the beginning of classes; they will be required to update and confirm their Study Plan later during the semester and register online via their iCatt personal page for examinations
- Course attendance is strongly recommended.
- Students may opt among three possible final examination dates for most of the courses; however, the Faculty of Economics in English has only two possible final examination dates per each session.

UCSC INTERNATIONAL CURRICULUM

<https://international.unicatt.it/ucscinternational-course-details-ucsc-international-curriculum>

Academic Notes

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution's policies and procedures regarding this matter.

UCSC International Curriculum:

- The International Curriculum courses are elective courses within the Facoltà di Scienze Linguistiche e Letterature Straniere degree course. Elective courses account for 6 ECTS and 44 contact hours.
- Erasmus+ students may not select more than 1 course from the International Curriculum and will have to complement their course load with UCSC Academic Curriculum Courses in order to satisfy their home institution course load requirements
- Payment of the activity fee of 45 € that is usually applied to International Curriculum courses is suspended for the Spring, since the expectation is that out-of-class activities will likely not be possible.
- Non-E.U. students taking courses within the International Curriculum usually enrol in 4 area courses and 1 Italian Language course (pre-session intensive or semester Italian Language course)
- Students will receive all the information related to course schedules and registration instructions before the beginning of classes
- Students will be required to register online. Detailed information will be sent directly to students on this matter. The registration will be on a first-come, first-served basis.
- Students will be required to regularly attend courses. They will have one midterm and one final examination (other forms of assessment may be used and may vary depending on the course)

NB: Due to COVID, some courses, to ensure the best teaching/learning conditions based on the course content, may not be appropriate for "dual/hybrid mode" delivery, that is contemporaneously in-person in the classroom and in live streaming. For this reason, some of the International Curriculum courses may either be available only online, or only in-person. It is the University's intention however to provide equal access to most of its classes no matter whether students will be able to attend in-person or only virtually.

ORIENTATION PROGRAMME

UCSC International will organise either a virtual or an on-campus Orientation Event at the beginning of the semester (TBD). UCSC strongly encourages students to take part in the event.

The 3-day Orientation Event programme consists of:

Day 1 (Tuesday morning/afternoon): Welcome speech and campus services;

Day 2 (Wednesday morning/afternoon): Info session on UCSC International Curriculum and UCSC Academic Curriculum;

Day 3 (Thursday morning/afternoon): Italian Language course presentation, Q&A info session and ESN ice breaking activities

During the orientation students will be informed on how to organize their course schedule, select courses, guided in experiencing the tools used for virtual distance learning (i.e.: TEAMS; Blackboard Collaborate Ultra etc.)

PRE-SESSION INTENSIVE ITALIAN LANGUAGE COURSES – ONLINE ONLY

Exceptionally for Spring 2022, the intensive language course will only be offered as an online course. Pre-session intensive Italian language courses are offered before the beginning of each semester. The courses are recommended for all participants but not compulsory. Pre-session language courses are offered at additional cost (see table below). Students must select the course while completing the application in Cattolica students' enrolment portal.

Level of instruction: from Absolute Beginner to Advanced.

For more information, contact Laura Ferrari (laura.ferrari@unicatt.it).

Course Description: the pre-session intensive Italian Language course consists in 44 hours (45 minutes each) over 3 weeks (6 ECTS credits). It includes grammar workshops and upon payment of the course fee, students will have to take an online placement test to assess which level is the most appropriate. This also applies to absolute beginners.

SEMESTER ITALIAN LANGUAGE COURSES – ONLINE ONLY

Exceptionally for Spring 2022, the semester language course will only be offered as an online course. Semester Italian language courses are offered throughout the semester and in conjunction with other academic coursework. The courses are recommended for all participants but not compulsory.

Semester language courses are fee-paying courses (see table below). Students must select the course while completing enrolment in Cattolica students' enrolment portal.

Level of instruction: from Absolute Beginner to Advanced, depending on the number of applicants.

For more information, contact Laura Ferrari (laura.ferrari@unicatt.it).

Course Description: the semester Italian Language course consists in 44 hours (45 minutes each, 6 ECTS credits). It includes grammar workshops. Upon payment of the course fee students will have to take an online placement test in order to assess which level is the most appropriate. This also applies to beginners.

Exchange students	Fee-paying students (direct enrolment)
Italian course registration fee (non-refundable): N/A	Italian course registration fee (non-refundable) – Added to tuition billing to home university, if applicable 1 course - €30 2 courses- €50
Pre-session intensive only € 400	Pre-session intensive only – included in tuition
Semester only € 400	Semester only – included in tuition
Both pre-session intensive and semester courses € 600	Both pre-session intensive and semester courses – included in tuition

ENROLMENT FEE

As part of their enrolment, all E.U. and Non-E.U. students are required to pay a mandatory non-refundable fee of **€ 80 (included in direct enrolment tuition)**.

The new benefits included in the enrolment fee are:

- 1) Student ID card that **can also function as bank card**
- 2) Enrolment in a group health and liability insurance (see below "MEDICAL REQUIREMENTS/HEALTH SERVICES" for more details"

ADDITIONAL ACTIVITIES

During the enrolment process students may select some additional activities to add to their semester coursework.

Be sure to discuss these options with students prior to having them complete their enrolment, as these options will be presented to them in the post-nomination process (application/enrolment). Also, do advise them if any of these options are not pre-approved and therefore not available to them as part of their exchange or study abroad benefits.

STUDY ABROAD IMPACT LAB

The Study Abroad Impact Lab is a 5-step special content workshop designed to maximise the study abroad experience and focus on building the skills needed to land one's dream job. Study Abroad Impact Lab, is led by a faculty member and professionals, and consists in 5 workshops which will cover the following topics:

- the values of a study abroad experience
- cross-cultural competencies
- skills to complement a CV
- personal brand management
- reselling the study abroad experience to different companies

Registration fee is € 25.00

INTERNSHIP

The internship includes the course: *Mentoring Success: the Stage of Work*

Type:	When:	Registration fee:	Credits
Part-time	during the academic semester, in combination with academic courses	€ 500	6 ECTS
Full-time	after completion of a semester of study	€ 1500	6 ECTS
		€ 500	0 ECTS

Duration of internship placements: min 2 months to up to 6 months

Internship requests for a duration of less than 2 months will be assessed on a case-by-case basis.

SERVICE LEARNING OPPORTUNITIES

Service Learning / Volunteering Abroad opportunities in Education and Language training

The placement will be carried out in schools where the languages taught may be English, German, Spanish, French. Students will be asked to attend the school two or three times weekly for a total of 4-6 hours per week, however the schedule may vary according to each school's needs. Some classes may also occur online and not in-person.

TRAVEL INFORMATION

From International Milan Airport to institution:

Please attempt to arrive at **Malpensa International Airport**, 40 Km from Milan City Center. The connections from Malpensa Airport to Milan City Centre are the following:

- MALPENSA EXPRESS train to Cadorna Station: every 30 minutes, single ride ticket € 13.00 on average
- MALPENSA EXPRESS train to Centrale Station: every 30 minutes, single ride ticket € 13.00 on average

From within city/town to institution:

Underground system: Red line, stop at Cadorna Station, 10-minute walk from campus central building (Gemelli Building). Green line, stop at S.Ambrogio Station, 5-minute walk to campus. Additional information will be provided by e-mail. Single ride ticket €2.00. Should students decide to commute by taxi from Malpensa International Airport to Milan City Centre the cost will be around 110 €.

COVID-19 most updated information for travellers:

We recommend that students regularly check travel and entry requirements for Italy prior to departure, as these may change. We recommend using the quick survey found on the **VIAGGIARESICURI website: https://infocovid.viaggiare Sicuri.it/index_en.html** where all the information on travelling and entering Italy is regularly updated. Students must be aware that depending on their country of origin or if they are stopping in other countries while travelling to Italy, they may be subjected to specific restrictions.

Specific updates and guidelines will be communicated to enrolled students prior to the beginning of the semester/academic year with reference to the Italian context to make sure all the interested students are aware of the guidelines and prescriptions to observe in the country during their stay.

ACCOMMODATION/PLACE TO STAY

IMPORTANT NOTE:

Due to the pandemic, most of the third-party contracts used for pre-COVID housing placements have been suspended this past year. Cattolica/MIL Service are currently rebuilding housing capacity. Cattolica may thus not be able to guarantee housing for students when expected as per the mobility agreements in place. Exceptionally for this 2021/22 academic year, we ask that partners concerned adjust their advising accordingly, and when possible consider one of the suggested alternatives.

HOUSING

Cattolica offers some accommodation options via a third-party provider, MIL Service. **Spaces available for the 2022 Spring semester may be limited.**

Type of housing provided: Off-campus shared apartment or single dorm room w/bathroom. **Depending on local guidelines, double rooms may only be rented as single rooms, thus reducing overall placement capacity.** For current offerings, please check our webpage: <https://international.unicatt.it/ucscinternational-milan-accommodation>

Admitted students will receive communications and reminders about housing throughout the pre-arrival process.

Note for Students admitted via Direct-Enrolment: housing benefits begin on the official date of arrival and last through the end of the placement period inclusive of all examination and vacation periods between academic sessions. Housing costs will be included in the request of payment that will be sent one month before the starting of the program.

OTHER ACCOMMODATIONS

Students may check directly on our website possible alternative accommodation offered by third party providers.

Please visit the following link: <https://international.unicatt.it/ucscinternational-milan-accommodation>

MEALS

Students may have access to the campus cafeteria. As enrolled students, participants will have access to the student discounted rate of €7.70 (full meal) or €5.00 (lunch meal).

Cafeteria entrance is being managed via the App Affluences due to the COVID – 19 pandemic. Students must download the App if they wish to use the Cafeteria and book their entrance time for lunch/dinner.

MEDICAL REQUIREMENTS/HEALTH SERVICES

Non-EU residents must take out an International Health Insurance, which covers costs related to medical, treatment and admission to hospital and most importantly medical evacuation and repatriation to their home country. Additionally, as part of their enrolment, all E.U. and Non-E.U. students are required to adhere to the **University's health and safety programme (Student Safety Package) for the entire duration of enrolment, which is an additional health insurance and personal liability coverage that is complementary to the international health coverage the students secure prior to their arrival in Italy.** Since Cattolica is unable to verify the coverage and policies of every international student, it applies this blanket group policy to all students to ensure that every student has a minimum required coverage. Additionally, the University requires a personal liability insurance that most international health insurance policies do not include. **This coverage is only activated for the exact duration of the students'**

programme at Cattolica, so it may not cover any travel dates to Italy before the start of the programme, or any travel that the students may do after the end of their programme. **Since this insurance covers the whole student cohort and is not an individual coverage, we recommend that students nonetheless enrol in any health insurance that their home university requires or at least for some additional travel health insurance that covers their travel dates outside of their programme dates. As a group coverage, this insurance may not be used for visa or permit of stay applications.**

Should you wish to assess whether the Cattolica health insurance meets your requirements as a possible substitute for your insurance policy, we will send a copy to you. We are expecting to have our **policy updated for this year to cover additional COVID related expenses.**

Under normal circumstances, should students need medical assistance, they can turn to the University Health Center.

Student Health Center
Largo A. Gemelli, 1
20123 - Milano
Palazzo Dominicanum
First Level
Tel. 02.7234.2217

Hours of operation:

Mon to Fri 9.00AM - 4.30PM

Consultations are free of charge. English-speaking Medical Specialist are available on demand.

Psychological counselling is available on a fee-paying basis.

GREEN PASS (EU Covid Certificate)

Currently, students who wish to access the University must show proof of vaccination, of recovery from COVID, or a negative test result obtained in the last 72hrs. In addition to the EU Covid-19 certificate (or "Green Pass" in Italy), per ministerial guidelines, the University also accepts most non-EU certifications that show proof of vaccination with an EMA approved vaccine. The university constantly updates information regarding general COVID-19 university policy and safety guidelines at this page:

<https://www.unicatt.eu/landings-info-covid-19-provisions-for-the-university-community>

Moreover, international students can find further information on the Health and Safety and FAQ at this page:

<https://international.unicatt.it/ucscinternational-7676.htm>

ESTIMATED PERSONAL EXPENSES

In addition to room and board, participants are responsible for all additional personal expenses including: fees not required to all participants (e.g. computer, language, and science lab fees), books, local transportation, entertainment, etc. The amount below is provided as a guide; the actual amount needed will vary depending on courses and personal habits.

Transportation (monthly pass): € 22 (+€ 10 for activation one time only)

Text books/readers: € 150

Additional expenses per month are estimated at: € 250-300 (minimum)

VISA FOR NON - EU STUDENTS

Non-EU students are required to apply for a study visa. Once enrolled, students will receive two admission letters (in English and in Italian) to be submitted along with the study visa application.

In the case of batch processing, the procedure remains what has been agreed with the Italian Consulate / Embassy of reference.

If students are to apply for their study visa independently, they will need to do so via the "Universitaly" portal

(<https://www.universitaly.it/index.php/dashboard>). For more information about the University portal visa application process see:

<https://international.unicatt.it/ucscinternational-exchange-programme-in-milan-post-admission-for-non-e-u-students>

TRANSCRIPT ISSUANCE

Semester 1 Late February

Semester 2 End of July

Full Year End of July

In order to ensure timely processing of the official transcript, students need to confirm/finalize their academic records for the semester in iCatt (the Cattolica student personal page) prior to their departure or once they will have received all their expected grades for the term/s of placement. Cattolica will only be able to issue the transcript, once that process is completed. Additionally, students can download directly from their iCatt page an unofficial transcript (self-certification). Students who take late exams may experience some delay in receiving their transcript. Please notify International Student Services of any home institution deadline for receiving transcript for graduation, etc. The final transcript of records is issued only at the end of the study period at Cattolica.