

Haaga-Helia University of Applied Sciences

GENERAL INFORMATION	
Website	http://www.haaga-helia.fi/en
Address	Haaga-Helia University of Applied Sciences International Services Ratapihantie 13 FI-00520 Helsinki Finland
Erasmus code	SF HELSINK40

CONTACTS	
Incoming students	exch@haaga-helia.fi
Outgoing student	outgoing@haaga-helia.fi
Teacher & staff exchanges	staffexchange@haaga-helia.fi
General inquiries	international@haaga-helia.fi
Head of International Relations	Ms Katri Salmi Tel. +358 50 5967 652 E-mail: katri.salmi@haaga-helia.fi Address: Ratapihantie 13, FIN-00520 Helsinki

ADMISSIONS FOR EXCHANGE STUDENTS	
Student exchange website and guide	www.haaga-helia.fi/en/exch
Semester dates	Autumn semester: Mid-August - End of December Spring semester: Early January - End of May https://www.haaga-helia.fi/en/academic-year
Nomination period	For autumn semester and whole academic year: 13.3. – 9.4.2023 For spring semester: 18.9. – 15.10.2023

Application period	For autumn semester and whole academic year: 27.3. – 23.4.2023 For spring semester: 2.10. – 29.10.2023 Acceptance letters to accepted students will be sent within 4 weeks of the application deadline.
Application documents	• Current Transcript of Records (in English) • Proof of English proficiency (official language test certificate or English teacher's statement required from students who study in a non-English language degree programme and are not native speakers of English) • Copy of one's passport (for non-EU/EEA citizens who need a residence permit)
Application Instructions, Application Form	www.haaga-helia.fi/en/exch

ARRIVAL SERVICES

Orientation Dates	Haaga-Helia organizes an orientation for exchange students at the beginning of every semester. The orientation is usually held a week before the beginning of lessons. www.haaga-helia.fi/en/exch
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HOUSING

General Information	Haaga-Helia guides incoming students in finding accommodation. Information for incoming students available at: www.haaga-helia.fi/en/exch Information for incoming staff available at: https://www.haaga-helia.fi/en/information-visitors
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INSURANCE

General Information	Haaga-Helia guides incoming and outgoing students in obtaining insurance cover. Incoming student is responsible for making sure that s/he has an appropriate insurance cover during the exchange period.
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	Information about insurance available at: https://www.haaga-helia.fi/en/health-insurance Incoming staff is responsible for making sure that s/he has an appropriate insurance cover during the exchange period. Outgoing staff has an insurance cover organized by Haaga-Helia.
Contact	exch@haaga-helia.fi

VISA / RESIDENCE PERMIT	
General Information	Haaga-Helia offers guidance in obtaining a residence permit for incoming students. Info for incoming students available at Finnish Immigration Service website: http://www.migri.fi/studying_in_finland Info for incoming staff available on request.
Contact	exch@haaga-helia.fi

ACADEMICS	
Course details	Study guide: https://opinto-opas.haaga-helia.fi/en/tarjontakorit/en -> Exchange Studies at Haaga-Helia
Course enrolment period	Autumn semester: • First enrolment period: 29.5. – 5.6.2023 • Second enrolment period: 12.6. – 18.8.2023 Spring semester: • First enrolment period: 27.11. – 4.12.2023 • Second enrolment period: 2.1.-12.1.2024
Transcript of Records	A Transcript of Records will be issued by Haaga-Helia no later than five weeks after the assessment period has finished. Students are responsible for downloading the Transcripts of Records themselves from the student's desktop Peppi. https://www.haaga-helia.fi/en/electronic-study-certificates-haaga-helia

RECOMMENDED LANGUAGE SKILLS	
Language of instruction	English
Required language of instruction level: Student Mobility for Studies	B2 (Common European Framework of Reference for Languages) http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
Recommended language of instruction level: Staff Mobility for Teaching	B2 (Common European Framework of Reference for Languages) http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

STUDENTS AND STAFF WITH SPECIAL NEEDS	
General information	Haaga-Helia takes into consideration as much as possible the special needs of the incoming students and staff. Most of our facilities are wheelchair accessible. Special exam arrangements can be made for those with a diagnosed special need. Special needs teachers, Study Psychologist and Psychiatric nurse are available for support. Incoming students and staff members with special needs are advised to inform the International Services about their needs before arrival. Information concerning the health of students and staff is kept confidential.
Contact	exch@haaga-helia.fi