



## 2022/2023 FACTSHEET

# VARNA UNIVERSITY OF MANAGEMENT

Varna University of Management is an international business school located in Europe, Bulgaria with campuses in Varna, Dobrich, and Sofia. Through the Erasmus+ Mobility programme and various bilateral university agreements, VUM welcomes incoming students for studies who are full-time students at VUM partner universities located in various Partner Countries for which the institution has managed to attract mobility funding. Additionally, VUM welcomes every year incoming students for studies or placement who are full-time students at one of our partner universities of VUM located in near 20 Programme Countries from the EU, Norway, and Turkey.

## UNDERGRADUATE PROGRAM

VUM offers study programmes in the fields of Business, Management, Administration, Hospitality and Tourism. Incoming Erasmus+ students to VUM could join and attend courses and modules delivered in the framework of any of the below-listed programmes. All VUM study programmes are fully taught in English.

## STUDY PROGRAMMES

International Business and Management (BA IBM)

International Hospitality Management (BA IHM)

International Tourism Management (BA ITM)

Software Engineering (BA SE)

Master of Business Administration (MBA)

Master in International Hospitality and Tourism Management (MSc IHTM)

## APPLICATION DEADLINE

 **29TH JULY 2022**

For mobility during the first semester of 2022/2023

 **25TH NOVEMBER 2022**

For mobility during the second semester of 2022/2023

\*Above dates are provisional and subject to change

## ACADEMIC CALENDAR 2022/2023

 **FIRST SEMESTER**

26th September 2022 – 27th January 2023

 **SECOND SEMESTER**

30th January 2023 – 26th May 2023

 **CHRISTMAS HOLIDAYS**

24th December 2022 – 2nd January 2023

\*Each semester corresponds to 30 ECTS.

## APPLICATION DOCUMENTS SET

Application Form

Motivation Letter prepared by the student

Transcript of Records issued by the sending institution

Proof of English language proficiency corresponding to at least B1 level.

CV in Europass format (only in case of student mobility for placement)

Learning Agreement for Studies

Copy of the student's European Health Insurance Card (EHIC). Non-EU citizens are expected to provide a copy of medical insurance valid for the EU and Bulgaria for the period of the planned Erasmus+ mobility.



## ARRIVING IN BULGARIA

The incoming Erasmus+ students should make sure they get a flight to Varna because the airport in Varna is the closest to the VUM Varna and Dobrich campuses. The students should also send to VUM International Mobility Office a clear and readable scanned copy of their flight ticket at least 5 business days prior their arrival to Bulgaria so we can arrange their welcoming.

\*For details, please refer to [www.erasmusplus.vum.bg](http://www.erasmusplus.vum.bg)

## MEDICAL INSURANCE

The participant shall have adequate insurance coverage. A medical insurance valid for the EU member states for the whole period of the trip, covering all costs for repatriation and for urgent medical care and emergency hospital treatment for the period of the stay indicated in the visa is mandatory. The insurance amount cannot be less than 30 thousand euro. The participant is responsible for obtaining the Medical Insurance.



## TUITION AND FEES

Participating students pay applicable tuition fees and student activity fee to their sending institution. They will be exempt from paying tuition fees to the receiving institution. Participating students are liable for visa application costs, travel costs, accommodation, medical insurance, books and supplies, meals, and personal expenditures and neither university shall be held liable for such charges. Participating students will be subject to and must abide by all the rules and regulations of the receiving institutions and countries.

## VUM ECTS CREDITS GUIDE

<http://erasmusplus.vum.bg/erasmus-programme/ects-guide>

## ACCOMMODATION

VUM incoming exchange students can book their accommodation at VUM Student House in Dobrich or the Student House in Varna by emailing their Accommodation Form to [erasmus@vumk.eu](mailto:erasmus@vumk.eu).

The accommodation prices at VUM student houses are as follows:

- 7 EUR per day/per person accommodated in a double (shared) room including all utility costs.
- 10 EUR per day per person accommodated in a single room.

\* Utility costs cover internet access too.



Detailed information on the accommodation provided at the VUM Campuses can be found at:

[erasmusplus.vum.bg/incoming-students-programme-countries-ka103/8](https://erasmusplus.vum.bg/incoming-students-programme-countries-ka103/8)

## VISA AND ENTRY REQUIREMENTS

Erasmus+ students who are citizens of countries outside the EU have to apply for a study visa for Bulgaria prior to their arrival to VUM. VUM provides all necessary documents (Visa Application Letter, Acceptance Letter, Accommodation Confirmation Letter indicating the residence address of the mobile student in Bulgaria) and assists all incoming students throughout the whole process of visa application. Visa issuance may take up to two months. For more information, please visit the website of the Bulgarian Ministry of Foreign Affairs.



As of October 2021, in line with the orders of the Ministry of Health in Bulgaria, only citizens with valid "green certificate" are allowed to visit certain public venues, including universities. We strongly recommend that not vaccinated students or students who need a second dose get vaccinated before their arrival.

## CONTACTS

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International Mobility Coordinator

Incoming and outgoing student and staff mobility with Programme and Partner countries



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