

## ERASMUS+ FACT SHEET FOR ERASMUS+ PARTNER UNIVERSITIES INSTITUTIONAL INFORMATION

*Last update: March 15<sup>th</sup> 2021*

### 1. Institutional details

<b>Name of the Institution</b>	Université Paul-Valéry Montpellier 3 (UPVM)
Erasmus Code	F MONTPELO3
ECHE	28497-LA-1-2014-1-FR-E4AKA1-ECHE
PIC Number	984247943
OID Number	E10171054
Institution website	<a href="http://www.univ-montp3.fr/">www.univ-montp3.fr/</a>
International Office website (studying at UPVM)	<a href="http://www.univ-montp3.fr/fr/erasmus">www.univ-montp3.fr/fr/erasmus</a>
Online course catalogue	<a href="http://www.univ-montp3.fr/fr/formation-lp/offre-de-formation/toute-l-offre-de-formation">www.univ-montp3.fr/fr/formation-lp/offre-de-formation/toute-l-offre-de-formation</a>
Address	<b>Direction des Relations Internationales et de la Francophonie – DRIF</b> Bâtiment I – IONESCO Route de Mende 34199 MONTPELLIER Cedex 5 FRANCE

### 2. Main contacts

<b>Contact person</b>	<b>Pr. Antoine COPPOLANI</b>
<b>Responsibility</b>	<b>Vice-President for International Relations, Francophonie, and relations with local authorities</b> <a href="mailto:vp-international@univ-montp3.fr">vp-international@univ-montp3.fr</a>

<b>Contact person</b>	<b>Pr. Philippe WELLNITZ</b>
<b>Responsibility</b>	<b>Delegate for Institutional Programs and Cooperations (Erasmus+, Campus France)</b>

<b>Contact person</b>	<b>Christophe RÉMOND</b>
<b>Responsibility</b>	<b>Head of the Direction des Relations Internationales et de la Francophonie</b> DRIF – Bâtiment I – IONESCO Bureau 05

Erasmus+ Institutional Coordinators	
Contact person	Countries
<b>Agnès BÉRENGER</b> <a href="mailto:agnes.berenger@univ-montp3.fr">agnes.berenger@univ-montp3.fr</a> <b>Aleksandra NOWAKOWSKA</b> <a href="mailto:aleksandra.nowakowska@univ-montp3.fr">aleksandra.nowakowska@univ-montp3.fr</a>	<u>Central Europe</u> : Bulgaria, Croatia, Estonia, Latvia, Hungary, Lithuania, Poland, Czech Republic, Slovenia, Romania, Serbia, Slovakia
<b>Pierre KAPITANIAK</b> <a href="mailto:pierre.kapitaniak@univ-montp3.fr">pierre.kapitaniak@univ-montp3.fr</a> <b>Marie-Christine MUNOZ-LEVI</b> <a href="mailto:marie-christine.munoz@univ-montp3.fr">marie-christine.munoz@univ-montp3.fr</a>	United Kingdom (post-Brexit transition) and Ireland
<b>Etienne DUBSLAFF</b> <a href="mailto:etienne.dubslaff@univ-montp3.fr">etienne.dubslaff@univ-montp3.fr</a> <b>Katja WIMMER</b> <a href="mailto:katja.wimmer@univ-montp3.fr">katja.wimmer@univ-montp3.fr</a>	<u>Northern Europe</u> : Germany, Austria, Belgium, Denmark, Finland, Luxembourg, Norway, Netherlands, Sweden
<b>Michel BOEGLIN</b> <a href="mailto:michel.boeglin@univ-montp3.fr">michel.boeglin@univ-montp3.fr</a> <b>Odile MOREAU</b> <a href="mailto:odile.moreau@univ-montp3.fr">odile.moreau@univ-montp3.fr</a>	<u>Mediterranean Europe</u> : Cyprus, Spain, Greece, Italy, Portugal, Malta, Turkey

<b>Contact person</b>	<b>Julie BROWN</b>
<b>Responsibility</b>	<b>Erasmus+ Inter-Institutional Agreements &amp; Staff Mobility</b> DRIF – Villa Lebecq
<b>Contact details</b>	Phone : +33 467 14 55 61 E-mail : <a href="mailto:erasmus-agreements@univ-montp3.fr">erasmus-agreements@univ-montp3.fr</a>

<b>Contact person</b>	<b>Lionel CABOS / Caroline KOUYOUMDJIAN</b>
<b>Responsibility</b>	<b>Contact person for incoming Erasmus+ students</b> DRIF – Bâtiment I – IONESCO Bureau 03
<b>Contact details</b>	Phone : +33 467 14 25 82 E-mail : <a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>

<b>Contact person</b>	<b>Rahmane AMARA / Majdoline BOUGATAYA</b>
<b>Responsibility</b>	<b>Contact person for outgoing Erasmus+ students</b> DRIF – Bâtiment I - IONESCO Bureau 04
<b>Contact details</b>	Phone : +33 467 14 26 84 E-mail : <a href="mailto:outgoingstudents@univ-montp3.fr">outgoingstudents@univ-montp3.fr</a>

### 3. Practical information

#### a- Information for disabled students

UPV's student disabilities service, offer of the assistance and organize, if required, assistance or possible timetable adjustments, to allow disabled students to complete their exchange's period in the best possible conditions (see : [http://www.univ-montp3.fr/index.php?option=com\\_content&view=article&id=47:missions-du-saeh-contacts&catid=114&Itemid=182](http://www.univ-montp3.fr/index.php?option=com_content&view=article&id=47:missions-du-saeh-contacts&catid=114&Itemid=182))

If you a student requires assistance for disabled students, it is essential that this information is made available to us, more specifically so we can do everything that is necessary to provide him/her with an adapted accommodation.

#### b- Calendar

	Autumn Term	Spring Term
<b>Nomination from university</b>	<b>April 30<sup>th</sup></b>	<b>September 30<sup>th</sup></b>
<b>Application from student</b>	<b>May 15<sup>th</sup></b>	<b>October 15<sup>th</sup></b>
<b>Nominations to be sent to :</b>	<a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>	

#### Academic calendar:

Our academic calendar is divided in 2 semesters, the ongoing calendar is available [through this link](#), but the general calendar is the following:

- 1<sup>st</sup> semester (Winter Term): from **beginning of September** until **mid-December**
  - 2<sup>nd</sup> session exams\*: from **mid-January** until **end of January**
- 2<sup>nd</sup> semester (Spring Term): from **mid-January** until **mid-May**
  - 2<sup>nd</sup> session exams\*: from **end of May** until **mid-June**

*\*2<sup>nd</sup> session exams are optional*

Presence at the beginning of the semester is essential in order to register in groups and bring modifications to the Learning Agreement if necessary.

#### c- Course catalogue

UPVM's course catalogue is available at: [www.univ-montp3.fr/fr/formation-lp/offre-de-formation/toute-l-offre-de-formation](http://www.univ-montp3.fr/fr/formation-lp/offre-de-formation/toute-l-offre-de-formation)

Through the following link, you will find further information on how to find courses before arriving in Montpellier: <https://www.univ-montp3.fr/sites/default/files/5-guide-how-to-find-a-course-2021.pdf>

**Please note that our incoming students will have to choose at least 75% of their courses within the Department with which the agreement was signed.**

**A fully signed Learning Agreement before arrival is required to ensure that your students will be able to follow the proposed course programme during their mobility.**

#### **d- Language requirements**

Standard language requirement to study at UPVM: **B1 level in French according to the CEFR** (Common European Framework of Reference for languages).

*Please refer to the Erasmus+ interinstitutional agreement signed with your institution for eventual exemptions.*

**IMPORTANT: To prove that they meet language proficiency requirements, students have 2 options:**

- **Provide a recent certificate stamped and signed by the home institution or by a French professor;**
- **OR provide an official certificate from a language center, in which case the certificate should be date from less than 3 years before the planned arrival date.**

#### **e- Grading system**

Université Paul-Valéry Montpellier 3 (20/20)	ECTS Grade	Criteria	Results	Assessment
0 to 6,9/20	F	Inaccurate, very little knowledge, very poor spelling and presentation.	Fail	Fail
7 to 9,9/20	FX	Incomplete, inaccurate, disorganized, limited understanding. Lack of analytical skills.	Fail	Fail
10 to 10,9/20	E	Correct general knowledge and expression, basic understanding of issues.	Pass	Sufficient
11 to 11,9/20	D	Sound understanding, correct knowledge but limited analysis.	Pass	Satisfactory
12 to 13,9/20	C	Good understanding, appropriate analysis, generally coherent and well-written.	Pass	Good
14 to 15,9/20	B	Thorough understanding, insightful analysis, clear and focused work.	Pass	Very good
16 to 16,9/20	A	Thorough understanding, insightful analysis, well-written, wide reading.	Pass	Excellent
From 17/20	A+	Outstanding work showing striking personal insight and originality.	Pass	Excellent +

[www.univ-montp3.fr/fr/erasmus](http://www.univ-montp3.fr/fr/erasmus) (Section "Choisir ses cours" – PDF à consulter)

#### f- Visa

Our institution will provide assistance, when required, in securing visas according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Erasmus Incoming Officer
<b>Contact details</b>	Phone: +33 (0)4 67 14 25 82 Email: <a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>
<b>Website</b>	<a href="http://www.univ-montp3.fr/fr/erasmus">www.univ-montp3.fr/fr/erasmus</a>

Our university will provide all the certificates required to apply for a visa, but the information available on the websites of the Embassies and of the French Ministry of Foreign Affairs must be prioritized.

#### g- Insurance

Our institutions will provide assistance in obtaining insurance according to the requirements of the Erasmus Charter for Higher Education. [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We draw attention to the fact that accepted candidates for Erasmus + mobility must have contracted universal and unlimited repatriation insurance covering the dates of their stay.

<b>Contact person</b>	Erasmus Incoming Officer
<b>Contact details</b>	Phone: +33 (0)4 67 14 25 82 Email: <a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>
<b>Website</b>	<a href="http://www.univ-montp3.fr/fr/erasmus">www.univ-montp3.fr/fr/erasmus</a>

#### h- Housing

Our institution will guide incoming students in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Erasmus Incoming Officer
<b>Contact details</b>	Phone: +33 (0)4 67 14 25 82 Email: <a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>
<b>Website</b>	<a href="http://www.univ-montp3.fr/fr/erasmus">www.univ-montp3.fr/fr/erasmus</a>